COUNTY OF FRANKLIN INDUSTRIAL DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETINGS

WEDNESDAY, APRIL 11, 2018
Saranac Lake, New York

REGULAR MEETING

Chair Martin called the Regular Meeting of the IDA to order at 10:05 am. The following were present at Roll Call:

Andrea Dumas
James Ellis
Melinda “Lindy” Ellis
Sherry Langdon
Rodrique Lauzon
Justus Martin
David Yando
Jeremy Evans, CEO
Maria Bourgeois, Executive Assistant
S. Russ Kinyon, Franklin County Economic Development Office (Left at 10:58 am)
Frank DiFiore, Malone Telegram (Left at 10:58 pm)
Calli Shelton, Chicota, Inc. (Left at 10:25 am)
Glynis Hart, Adirondack Daily Enterprise (Left at 10:58 am)

Mr. Martin welcomed the board and guests to the meeting, then Ms. L. Ellis announced that following the meetings, we will be going into a retreat for working on IDA processes. She asked Board members to write down any ground rules they think of during the meeting and to put them on a post-it note to build an affinity diagram with later.

Public Comment Period: None

Approval of Previous Meeting Minutes:
- The IDA board approved the Regular meeting minutes of March 22, 2018 on a motion by Mr. J. Ellis, seconded by Mr. Lauzon. All in favor.

Bills and Communications: None

Committee Reports: None

Treasurer’s Report: Jeremy reviewed the March 2018 financials with the Board stating there was nothing of note. In reviewing the Lease Report, he updated the Board that Community Bank has drawn up a one-page amendment to our current office lease transitioning to a month-to-month lease. He added they have been very accommodating.
- Motion to accept the March 2018 financial reports by Ms. Dumas, seconded by Mr. Lauzon. All in favor.
**Old & Unfinished Business:** Office Location – anticipated executive session to be conducted at the end of meeting.

**New Business:**
Chicota Inc. Application – Sales Tax Exemption: Jeremy explained that the board needs to consider and application from Chicota Inc. seeking a sales tax exemption. Calli Shelton, owner was present and gave the board background information on her project at 27 Broadway in Saranac Lake.

On a motion duly made by Ms. L. Ellis and seconded by Mr. Lauzon, the following resolution was placed before the members of the County of Franklin Industrial Development Agency:

**Resolution No: 2018-03**

RESOLUTION OF THE COUNTY OF FRANKLIN INDUSTRIAL DEVELOPMENT AGENCY (THE “AGENCY”) (i) ACCEPTING THE APPLICATION OF CHICOTA INC. (THE “COMPANY”) IN CONNECTION WITH A PROPOSED PROJECT (AS FURTHER DESCRIBED HEREIN); (ii) AUTHORIZING THE SCHEDULING AND CONDUCT OF A PUBLIC HEARING; AND (iii) DESCRIBING THE FORMS OF FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY WITH RESPECT TO THE PROJECT

The question of the adoption of the foregoing Resolution #2018-03 was duly put to a vote on roll call, which resulted as follows:

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Resolution #2018-03 was thereupon duly adopted.

Ms. Shelton thanked the board and then left. Jeremy explained that the next step is to conduct a public hearing in Saranac Lake either May 1st or May 2nd and then bring the resolution approving the exemption to our regular meeting on May 9th.

**Economic Development Update - Ottawa Trip Overview:** Jeremy explained that he and Russ Kinyon recently went with a delegation to Ottawa with Elise Stefanik following an invitation from Garry Douglas and asked Russ to share some of his thoughts with the board. Russ explained that he was honored to be part of this delegation which went to meet with diplomats and government leaders on the importance of the North Country. He added that our regional economy depends on our relationship with Canada. Over 15% of the workforce in Plattsburgh work for Canadian companies and there are many Franklin County residents who commute.
It's a story of integration and partnership and we have mutual goals and shared interests. Russ provided a powerpoint and answered questions as well. Mr. Martin thanked Russ for his presentation.

Public Comment Period: None

Motion to Recess the IDA meeting at 10:46 am made by Mr. J. Ellis, seconded by Mr. Yando. All in favor.

IDA Meeting back in session at 10:58 am.

Motion to enter Executive Session at 10:58 am for the purpose of discussing office space made by Ms. Dumas, seconded by Ms. L. Ellis. All in favor.

Russ Kinyon, Frank DiFiore and Glynis Hart left at this time.

Exited Executive Session at 11:34 am on a motion by Mr. J. Ellis, seconded by Mr. Lauzon. All in favor.

- Motion to move to the IDA Offices to the Franklin County Courthouse made by Mr. Lauzon, seconded by Mr. J. Ellis with an amendment to review location on an annual basis made by Ms. L. Ellis, seconded by Mr. Yando. All in favor.

Adjournment: After stating that the next regular meeting of the IDA is scheduled to be held on Wednesday, May 9, 2018 at 10 am at the IDA offices in Malone and with no other business to conduct, Mr. Martin adjourned the meeting at 11:35 pm on a motion by Mr. J. Ellis, seconded by Mr. Lauzon.

[Signatures and dates]

5/9/18

IDA Regular Board Meeting 4/11/18