Chair Martin called the Regular Meeting of the IDA to order at 10:12 am. The following were present at Roll Call:

Stephen Erman  
Rodrige Lauzon  
Justus Martin  
Archie McKee  
David Yando  
Jeremy Evans, CEO  
Maria Bourgeois, Operations Manager  
Marcy Gotzmer, Marketing & Business Development Director  
Kelly Brunette, Regional Destination Manager – Saranac Lake (Left at 10:23 am)  
Lindy Ellis, Franklin County Legislator  
Rich Shapiro, Saranac Lake Village Trustee  
Absent: Sherry Boyea  
James Ellis

Mr. Martin welcomed everyone to the meeting and announced that this meeting will be livestreamed and recorded on our agency Facebook page in addition to being done in a physical location.

Public Comment Period: None.

Approval of Previous Meeting Minutes:
- The IDA board approved the Regular meeting minutes of August 12, 2020 on a motion by Mr. Lauzon, seconded by Mr. Erman. All in favor.

Bills and Communications: None.

Committee Reports: None.

Treasurer’s Report: Jeremy explained that his go to report is the Profit and Loss Budget vs Actual report and some of the percentages are starting to get closer to 100%, but we are in September. He added that a couple of buildings had unexpected expenditures, like the Tupper Lake Business Park had expenditures for surveying in preparation of selling parcels to Kentile Excavating, but we will see revenue from that sale. Also the Bombay Warehouse shows some extraordinary expenditures.
- Motion to accept the August 2020 financial reports by Mr. Lauzon, seconded by Mr. Yando. All in favor.
Old & Unfinished Business:
Chateaugay Business Park Hay Production Lease Bid: Jeremy explained that we only received one response to the bid and that was from Kyle LaBare. The bid was awarded to Kyle for three additional years and contract will be executed.

Work Plan Update: Jeremy provided an update to the Board related to the Annual Work Plan. Three activities are being added to the plan following discussion with the Franklin County Economic Development Committee. 1) Franklin County Landfill – we are going to start exploring potential possibilities for land, methane production and recycling with the County and the Solid Waste Authority and would like Rod Lauzon to be part of that if able. 2) Fort Covington Rail Spur – there is a rail spur that exists and we would like to explore what opportunities might exist there. 3) Legislative District Outreach – we would like to reach out to all Legislative Districts and towns, especially the ones outside of the three core villages to identify projects we can assist with. We will work with Legislators and Town Supervisors to get out into the towns and have them introduce us to business owners to identify specific projects.

New Business:
Board Meeting Date Change: Jeremy asked the Board if they would consider changing the date of the next Board meeting due to school scheduling and his children not having school on Wednesdays. After discussion, the Board agreed that Thursday, October 15th at 10 am would be our next meeting and we will consider changing future dates after seeing how school schedules continue.

Public Comment Period: None

Adjournment: After stating that the next regular meeting of the IDA is scheduled to be held on Thursday, October 15, 2020 at 10 am in the County Courthouse as well as via Zoom Meeting and being broadcast live on FaceBook and with no other business to conduct, Mr. Martin adjourned the meeting at 10:43 am on a motion by Mr. Lauzon, seconded by Mr. Erman. All in favor.